

WILKES BARRE AREA CAREER & TECHNICAL CENTER
BOARD OF EDUCATION-JOINT OPERATING COMMITTEE

OCTOBER 19, 2026

AGENDA

4:45 p.m. Executive Session

**5:30 p.m. Board of Education
Public Meeting**

- 1) Call to Order Ms. Tennesen
- 2) Pledge to the Flag
- 3) Reading of the Sunshine Act
- 4) Roll Call Mr. Evans
- 5) Approval of Minutes of the Regular Meeting of September 21, 2026 as received by email and postal service and in packets.
- 6) Communication from Citizens (Agenda Items Only)
- 7) Treasurer's Report Mr. Hyder
- 8) Committee Reports:
 - a. Finance Committee Report. Mr. Hyder
Mr. Quinn
Ms. Harris
Mr. Breese
 - b. Building Committee Report Ms. McCurdy
Mr. Faust
Mr. Quinn
Mr. Hyder

Committee Reports Continued:

- c. Solicitor's Report Atty. Wendolowski
Atty. Dean

- d. Personnel Committee Report Mr. M. Quinn
Mr. Evans
Ms. McCurdy
Dr. Moore

- e. Safety Committee Report Mr. Evans
Mr. Faust
Mr. Breese
Mr. Salvo

- f. Practical Nursing Report. Mr. M. Quinn
Mr. Evans
Mr. Hyder
Ms. Chaytor-Zugarek

- 9) Administrative Director's Report. Dr. Makaravage
Administrative Director

- 10) Old Business

- 11) New Business

- 12) Communication from Citizens

- 13) Adjournment

**WILKES BARRE AREA CAREER & TECHNICAL CENTER
BOARD OF EDUCATION-JOINT OPERATING COMMITTEE
OCTOBER 19, 2026
AGENDA**

FINANCE COMMITTEE REPORT

1. Approval is requested for membership in the 2026-2027 Pennsylvania Cooperative Education Association (PCEA) for David Joyce, Diversified and David Vnuk, Capstone in the amount of \$50.00 each.
2. Approval is requested for payment to Raymond Wendolowski, Solicitor (Fellerman & Ciarimboli) for legal services through August 31, 2026 in the amount of \$4,601.00.

BUILDING COMMITTEE REPORT

- Maintenance and the custodians removed the fence over by the student bus pick up.
- Maintenance repaired the pizza warmer for Nutrition Inc. We replaced the temperature controller, male and female plug and also the on/off indicator bulb.
- Reading Crane inspected the 3 hoists and 2 cranes in the auto and diesel shops.
- Maintenance repaired the Culinary Arts freezer. We found a refrigerant leak on the copper tubing. We repaired the leak and recharge the refrigeration system.

Student work as an extension of the curriculum

- Carpentry/Millwork students painted the picnic tables in the courtyard.

SOLICITOR'S REPORT

Items of Board Interest

PERSONNEL COMMITTEE REPORT

Items of Board Interest

SAFETY COMMITTEE REPORT

Items of Board Interest

PRACTICAL NURSING REPORT

1. Approval is requested for the annual continuing accreditation fee in the amount of \$3,290.00 for the period January 1, 2027 – December 31, 2027, with ACEN (Accreditation Commission for Education in Nursing).
2. Approval is requested to proceed with advertising through WBRE | WYOU to promote the Practical Nursing Program and support student recruitment and enrollment at \$18,000. Campaign flights are to run from November 2026 through February 2027 and again from April 2027 through July 2027. Media plan attached.
3. Approval is requested to appoint _____ as a full-time nursing instructor at Step 1 Column B of the Professional Collective Bargaining Agreement Salary Schedule with a start date of October 30, 2026, and submission of all required paperwork.
4. Approval is requested to hire Angela Landmesser as part-time Clinical Faculty for the 2026-2027 school year, pending all required paperwork.
5. Approval is requested to hire Kendra Percodani as part-time Clinical Faculty for the 2026-2027 school year, pending all required paperwork.

ADMINISTRATIVE DIRECTOR'S REPORT

1. Approval is requested for the School Emergency Operations Plan as per scanner copy to all Board Members email.
2. Approval is requested for the updated/revised organizational chart as per print-out in Board Members folders.
3. Request for Authorization to Use Virtual Learning Days. Consideration and approval of a standing authorization to implement Virtual Learning Days, as needed, when emergencies, inclement weather, or other circumstances make in-person instruction unsafe or impractical. This request is intended to provide ongoing flexibility to address disruptions as they arise, rather than authorization for a specific event or date. The goal of this request is to maintain continuity of instruction while allowing the district to respond appropriately to unexpected circumstances. Instruction may include alternative assignments and synchronous or asynchronous learning. Notifications will be provided through district communication channels, the district website, and local media outlets. Consistent with our usual practice, we will review and adjust the final school calendar in April.
4. Approval is requested for the Policy 236.1 Threat Assessment as revised October 14, 2026 as per print-out in Board Members folders.

ADMINISTRATIVE DIRECTOR'S REPORT CONTINUEDInformational Items:

- School Name and Legal Entity, The Wilkes-Barre Area Career and Technical Center was established in 1972 under the legal name Wilkes-Barre Area Vocational Technical School Authority, located at 350 Jumper Road, Wilkes-Barre, PA 18705. The school currently operates under the DBA (Doing Business As) name Wilkes-Barre Area Career and Technical Center. This information is being provided to clarify the school's original legal entity name and its current operating name.
- The first meeting of the Occupational Advisory Committees for the 2026-2027 school year will be held tonight with a dinner and then break-out meetings in the shop areas at 6:00 p.m.

STUDENT PROJECTS

- Law Enforcement students traveled to the Bloomsburg Fair daily the week of September 28 through October 2, 2026 as an extension of the curriculum to help with security and the Pennsylvania State Police information tent.
- The Horticulture Program participated in the Bloomsburg Fair Competitions and the results are as follows:

All students competed in the Adult Class Level in Floriculture.

<u>Name</u>	<u>Sending School</u>	<u>Placing Category</u>	
Izabella Miller	Crestwood Area	1 st Place	Begonia In Bloom
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Danny Ortiz	Wilkes-Barre Area	1 st Place	Cyclamen
Claire Horgan	Wilkes-Barre Area	2 nd Place	Variegated Geraniums
Giavanna Spinelli	Wilkes-Barre Area	2 nd Place	Scented Geraniums
Jeremy Coss-Lake	Wilkes-Barre Area	3 rd Place	Boston Fern
Izzy Miller	Crestwood	3 rd Place	Jade
Jahyda Smoot	Wilkes-Barre Area	3 rd Place	Large Leaf Colius
Isabella "Nebula" Newhart	Gr. Nanticoke Area	3 rd Place	Spider Plant
Levi Zielinski	Old Forge	3 rd Place	New Guinea Impatiens
Izzy Miller	Crestwood	4 th Place	Oxalis

The Wilkes-Barre Area CTC took 1st Place in Floriculture in the Jr. and Sr. Divisions

<u>Jr. Division</u>			<u>Sr. Division</u>		
Lanora Nooney	1 st Place	Pittston	Izzy Miller	2 nd Place	Crestwood
Jahyda Smoot	2 nd Place	W-B Area	Nebula Newhart	3 rd Place	Gr. Nanticoke
Aubriella Ford	6 th Place	Pittston	Reily Mills	7 th Place	Pittston
			Mackenzie Berry	8 th Place	Hanover
			David Johnson	10 th Place	Old Forge