

**WILKES-BARRE AREA CAREER & TECHNICAL CENTER
BOARD OF EDUCATION-JOINT OPERATING COMMITTEE**

**April 20, 2026
AGENDA**

5:00 p.m. – Executive Session

5:30 p.m. – Public Meeting

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| I. | Call to Order | Ms. Tennesen |
| II. | Pledge to the Flag | |
| III. | Reading of the Pennsylvania Sunshine Act | Ms. Tennesen |
| IV. | Roll Call | Mr. Evans |
| V. | Approval of Minutes of March 16, 2026 as received via email, postal mail and packets | |
| VI. | Communication from Citizens (Agenda Items Only) | |
| VII. | Treasurer’s Report | Ms. Harris |
| VIII. | Committee Reports: | |
| | a. Finance Committee Report | Ms. Harris |
| | b. Personnel Committee Report | Mr. M. Quinn |
| | c. Building Committee Report | Ms. McCurdy |
| | d. Solicitor’s Report | Attorney Wendolowski
Attorney Dean |
| | e. Safety Committee Report | Mr. Evans |
| IX. | Practical Nursing Report | Mr. M. Quinn |
| X. | Administrative Director’s Report | Dr. Guariglia
Administrative Director |
| XI. | Old Business | |
| XII. | New Business | |
| XIII. | Communication from Citizens | |
| XIV. | Adjournment | |

**WILKES-BARRE AREA CAREER & TECHNICAL CENTER
BOARD OF EDUCATION-JOINT OPERATING COMMITTEE**

**April 20, 2026
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FINANCE COMMITTEE REPORT

1. Approval is requested to adopt the following Resolution concerning the 2025-2026 school year audit:

RESOLUTION

Therefore, Be It Resolved, that the Business Manager be authorized to make the necessary budgetary transfers in conjunction with close out procedures of the prior fiscal year as a result of the adjustment made by the local auditors for the year ended, and to report said transfers to the Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee upon completion of the audit.

2. Approval is requested for payment to Ray Wendolowski, Solicitor (Fellerman & Ciarimboli) for legal services from February 1, 2026 through March 31, 2026 in the amount of \$4,644.00.
3. Approval is requested for payment to Jack Dean, Solicitor (Elliott Greenleaf & Dean) for legal services through February 28, 2026 in the amount of \$663.00.
4. Approval is requested to renew with computer visionaries, Inc. (CVI) for Sophos Central Intercept X Advanced for server protection services for thirty-six (36) months from May 4, 2026 through May 3, 2029 in the amount of \$1,795.00.
5. Approval is requested to renew with Zoom for a sixty (60) month term from May 18, 2026 through May 17, 2031, with pricing held consistent with the current agreement at \$1,499.40 annually and \$1,394.00 per month.
6. Approval is requested to enter into an agreement with Sergeant Laboratories, Inc. for Aristotlek12 Internet Content Filtering and student safety services for twelve (12) months in the amount of \$4,922.97.

Informational items:

- The 2025-2026 Supplemental Equipment Grant was awarded in the amount of \$246,486.32. Because the awarded amount is larger than the amount requested, additional items may be purchased in increments of \$3,000.00 or more for each item and must follow the other criteria used for the original grant. When purchasing leaves less than \$3,000.00, anything may be purchased but must still follow the criteria used for the original grant.

BUILDING COMMITTEE REPORT

Building Superintendent's Report:

- Maintenance repaired the main hot water line in the hallway of the LPN department.
- Maintenance changed the defrost timer controller on the walk-in freezer in the Nutrition Inc. kitchen.
- Maintenance replaced the condensing fan motor on the Nutrition Inc. walk-in cooler.

Student projects as an extension of the curriculum

- Plumbing students unblocked the drain on the water fountain for the Machine Shop.
- Horticulture students trimmed the bushes, cleaned the leaves and debris in front of the school.

SOLICITOR'S REPORT

Items of Board interest

PERSONNEL COMMITTEE REPORT

1. Ratification is requested since the last Board meeting to approve Anthony Cibello, Asst. Principal and John Kozerski, Guidance Counselor to attend the mandatory Eastern Perkins Meeting on April 15, 2026 at the Schuylkill Technical Center. Cost is mileage only according to policy.
2. Approval is requested for the Resolution as follows:

Resolution of The Intent to Suspend of the Joint Operating committee of the Wilkes-Barre Area
Career and Technical Center (CTC)
Resolution #2025-2026

It is the recommendation of the Superintendent of the CTC that the following resolution be approved:

Whereas, the CTC Joint Operating Committee (the "JOC") is approving the 24 P.S. 11-1124 ("section 1124") and 24 P.S. 11-1125.1 ("section 1125.1") Economic Layoffs effective in the following fiscal year due to a substantial budget shortfall;

Whereas, the JOC is approving the intent to suspend professional employees by majority vote by this resolution;

As per hand-out in the Board Members folders and to be fully documented in the official minutes.

PERSONNEL COMMITTEE REPORT CONTINUED

3. Approval is requested to furlough the following employees effective June 30, 2026;
 - a. Employee number 159836
 - b. Employee number 541779
 - c. Employee number 951796
 - d. Employee number 288421
 - e. Employee number 132346
 - f. Employee number 891799
 - g. Employee number 539362

4. Approval is requested for the Contract between the Joint Operating Committee of the Wilkes-Barre Area Career and Technical Center and Dr. Robert Makaravage as follows effective immediately Acting Administrative Director until July 20, 2026; effective July 21, 2026 until April 19, 2027 Administrative Director as per hand-out in Board Members folders to be fully documented in the official minutes.

PRACTICAL NURSING REPORT

1. Approval is requested for the Program Director, Assistant Director, and 4 faculty to attend the annual Pennsylvania Association of Practical Nursing Administrators (PAPNA) conference held at State College, PA, from 5/13/2026 to 5/15/2026. The cost includes a one-night hotel stay for 4 faculty members at \$713.06, a two-night hotel stay for the Assistant Director at \$330.78, a registration fee for 4 faculty at \$100.00 each, an Assistant Director at \$350.00, and the Director at \$300.00, totaling \$2,093.84. Reimbursement is requested for meals and mileage according to policy.

Informational Item:

The Practical Nursing Program will be hosting its Spring 2026 Career Fair on Monday, May 4, 2026, from 12:00 P.M. to 1:30 P.M. This event will take place at the Practical Nursing Program.

ADMINISTRATIVE DIRECTOR'S REPORT

Pennsylvania CareerLink and Wilkes-Barre Area Career & Technical Center will host the "Geisinger Career Pathways Showcase" for students on April 29, 2026 from 8:45 a.m. – 2:00 p.m. in the cafeteria.

ADMINISTRATIVE DIRECTOR'S REPORT**Student Educational Event**

Three Drafting and Design students competed in the 38th Annual Bridge Building Contest on March 14th at North Pocono High School. The top 2 bridges that capture highest efficiency, calculated by bridge mass and force/load supported will be invited to the International Bridge Contest held in Chicago, Illinois on Saturday, April 25th, 2026.

The three students have completed bridges and participated in this year's challenging event.

Randy Salus, Wilkes-Barre Area **placed 8th** in competition.

Monica Carlin, Wilkes-Barre Area tested as exhibition bridge (didn't meet criteria)

Megan Ceaser, Crestwood High School tested exhibition bridge (didn't meet criteria)

This experience will hopefully spark or ignite a lifetime career in engineering and design.

Informational Items:

- The Department of Corrections representative Jason Emerick on March 16, 2026 spoke to the Law Enforcement students on opportunities after graduation.
- The Health Assistant students travelled to Wesley Village on March 18th and April 8th, 2026 to participate in activities with the Residents.
- Culinary Arts programs participated and observed a cheese making demonstration presented by the Wegman's Cheese Team with representative Erica Hollack on March 26, 2026.
- Law Enforcement students travelled to the Shrine Circus on April 6th through April 12th, 2026, both afternoon and evening shows to help with security of the event.
- On April 8, 2026 the Electrical students listen to a presentation by Robert Miller of the IBEW on opportunities and careers.
- Cement Masons & Plasterers Union representative Mike Carey spoke to the Masonry students on April 9, 2026 about different careers and opportunities.